

# Live warm-blooded animal acceptance checklist

Air Waybill No.: \_\_\_\_\_

Origin: \_\_\_\_\_

Destination: \_\_\_\_\_

Gross Weight: \_\_\_\_\_

Dimensions: \_\_\_\_\_ X \_\_\_\_\_ X \_\_\_\_\_ Pax conf# \_\_\_\_\_

- All questions must be answered, do not use "n/a" unless a box is provided.
- If any question is answered "no", the item must be corrected prior to shipment acceptance.
- Review all items with the customer before rejecting an animal.
- Any issues must be communicated to the Petsafe desk - 800-575-3335 or 832-235-1541
- File the checklist and copies of all documentation (as required in the booking record) with the origin station air waybill**

General Acceptance	Yes	Na	No	Container (continued)	Yes	Na	No
1. Is the shipment booked? <b><u>If no, contact PetSafe Desk to book.</u></b>	<input type="checkbox"/>		<input type="checkbox"/>	15. Does the kennel have 2 food/water dishes which can be filled from outside the enclosure without opening the door?	<input type="checkbox"/>		<input type="checkbox"/>
2. Is the animal tendered 4 hours or less before the booked flight?	<input type="checkbox"/>		<input type="checkbox"/>	16. Are only permitted items (less than 16 oz of food for the animal, 1 leash, 1 collar) securely attached to the outside of the kennel?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Verify booked flights are operating as scheduled. (Contact the Petsafe desk to reaccommodate if the animal will misconnect.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>Note:</b> Toys or medication of any kind (over the counter or prescription) are <b>not permitted</b>			
4. Can the aircraft in the routing accommodate the kennel tendered? (Will crate fit all downline aircraft? Especially check UAX connection carriers.) (No #700s on any B737. UAX max size kennel #400)	<input type="checkbox"/>		<input type="checkbox"/>	17. Does the kennel meet minimum ventilation requirements and have rims / spacers at least 3/4 inch thick around the kennel?	<input type="checkbox"/>		<input type="checkbox"/>
5. For dogs and cats is the animal at least 8 weeks old as stated on the health cert. (10 weeks old if weight less than 1 lb. or .45 kgs)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>Note:</b> - have ventilation on all three walls when traveling internationally - have ventilation on the two side walls when traveling domestically			
6. Customer confirms that the animal has not been tranquilized?	<input type="checkbox"/>		<input type="checkbox"/>	18. Is there sufficient space to allow the animal to turn about freely, in a standing position, using normal body movements, and to stand, sit, and lie in a natural position?	<input type="checkbox"/>		<input type="checkbox"/>
7. Customer confirms that the animals are not being shipped for use in fighting ventures?	<input type="checkbox"/>		<input type="checkbox"/>	<b>Note:</b> For international or brachycephalic (short nosed) dogs, is the animal in a 1 size larger kennel (must have 3" height clearance)?			
8. Verified that there are no visible signs of a pre-existing condition, illness or evidence of recent surgery? <b>If present - do not accept.</b>	<input type="checkbox"/>		<input type="checkbox"/>	19. Is the number of animals per kennel within the limits prescribed by the regulations?	<input type="checkbox"/>		<input type="checkbox"/>

### Documentation

9. Does the shipper have a valid health certificate, dated no more than 10 days prior (or compliant with destination govt. if less than 10 days)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Note:</b> This is required of all dogs, cats, or any other Warm-Blooded Animal where valuation coverage is requested.			
10. Verify all documentation listed in the booking alert / remarks was presented?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Examples:</b> Cites permits, country import license or permits			

### Container

11. Does the kennel meet IATA standards as required in the live animal regulations?	<input type="checkbox"/>		<input type="checkbox"/>
12. Does the kennel have easily accessible openings for the removal of the animal in an emergency?	<input type="checkbox"/>		<input type="checkbox"/>
13. Is the interior of the kennel clean, dry with adequate absorbent material and free of protruding objects that could injure the animal?	<input type="checkbox"/>		<input type="checkbox"/>
14. I certify that I have secured the kennel with releasable cable ties?	<input type="checkbox"/>		<input type="checkbox"/>
<b>Note:</b> Door requires a minimum of 4 ties, one on each corner. Clamp style kennels require ties around the clamp. Secure it to ensure the kennel will stay intact during transit.			

### Marking and Labeling

**Note: Must ensure that labels and documents do not cover or obstruct any ventilation holes**

20. Are the names, addresses, and telephone numbers of the customer at origin and destination, as well as the name of the animal affixed to the top of the kennel?	<input type="checkbox"/>		<input type="checkbox"/>
21. Are properly sized orientation labels affixed to the kennel on at least 2 sides?	<input type="checkbox"/>		<input type="checkbox"/>
22. Do the words "live animal" appear on the top and at least 1 side of the kennel with the letters a minimum of 1 inch high?	<input type="checkbox"/>		<input type="checkbox"/>
23. Are food and water instructions posted on the top of the kennel with indication as to when the animal was last offered food and water?	<input type="checkbox"/>		<input type="checkbox"/>
<b>Note:</b> Water will be provided as needed, but will only feed once every 12 hours provided the shipper sends food and it is accessible from the outside of the kennel.			

\_\_\_\_\_  
Signature of shipper

\_\_\_\_\_  
Signature of accepting agent & employee number

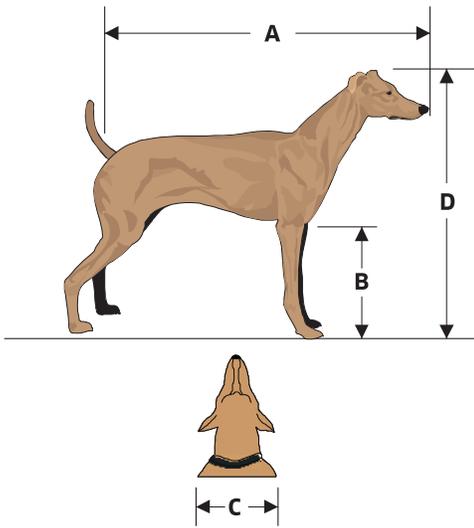
\_\_\_\_\_  
Time

\_\_\_\_\_  
Date

## Live animal regulations

The following information is provided to clarify any questions you may have regarding the **live animal acceptance checklist**. It is very important that the live animal you are accepting meets all the criteria on this checklist. For additional information regarding live animal acceptance and handling, refer to the IATA live animal regulations. You can also find this information in 9 CFR, subchapter A - Animal welfare or on the internet at <http://www.aphis.usda.gov/ac>. Since failure to comply with any of these regulations will result in United Airlines being fined, we will not make exceptions to these regulations. We will however attempt to assist the customer in correcting any non-compliance items. Customers in the U.S. who have questions regarding these regulations may contact the USDA voice response service at 800-545-USDA (8732) or through the internet site shown above. The USDA voice response service can also be used to determine individual state regulations.

### Kennel sizing chart for dogs and cats



A = Length of animal from nose to root of tail.

B = Height from ground to elbow joint.

C = Width across shoulders.

D = Height of animal in a natural standing position from the top of the head or the ear tip, whichever is higher.

For dogs or cats traveling **international** or short nosed dogs determine the kennel size by:

$$\text{Length} = A + B$$

$$\text{Width} = C + 1\text{in (3cm)} \times 2$$

$$\text{Height} = D + 3\text{in (7cm)}$$

For all other dogs and cats, use:

$$\text{Length} = A + \frac{1}{2} B$$

$$\text{Width} = C \times 2$$

$$\text{Height} = D$$

For kennels containing 2 dogs or cats, use the size of the largest animal to determine kennel size. The length and height are determined the same as for a single animal and multiply  $C + 1\text{in (3cm)} \times 3$  or  $C \times 3$  respectively to determine the width.

See the diagrams below:

